# The Leaves

A Monthly Publication of Woodland Presbyterian Church
Volume 52, Issue 6 June 2020

-- 1324 Columbia Drive, Woodland, CA 95695 --

**Woodland Presbyterian Church**
1324 Columbia Dr
Woodland, CA 95695
(530) 662-5254

**Interim Pastor**
Rev. Dr. Kevin Buchanan
Monday - Thursday
9:00am - 2:30 pm

**Church Office Hours**
Monday - Friday
8:30am - 12:30 pm
Office Administrator
Ruth Holtmann

**June 7th, 2020**
**See birthday page for more info**

# Worship Volunteers

## *WORSHIP LEADERS*

June 7 - Ron Churchill
June 14 - TBD
June 21 - Judy Evans
June 28 - Mike Tucker

## *CHILDREN'S SERMON*

June 7 - Kevin Buchanan
June 14 - Karen Cronin
June 21 - Joan Sisson
June 28 - Nancy Van Sant

## *REMOTE WORSHIP SERVICE*

**Every Sunday @ 9:30 via Zoom**

Please join us over the internet on your PC/Mac, Smartphone, Tablet, or landline. We miss you and want to see your face or hear your voice. There is a virtual coffee hour following service where you have a chance to visit with each other after service. When it is safe to worship in the sanctuary, we will let you know.

***Office Email:*** info@WoodlandPresbyterianChurch.org

***Website:*** www.WoodlandPresbyterianChurch.org

***Facebook:*** https://www.facebook.com/groups/woodlandpresbyterianchurch

***Yolo Youth Collective Email:***
Khawkins@stoneycreekconstruction.com

# *Thoughts from the Pastor*

Dear Friends,

I know that many of you are feeling anxious about resuming corporate worship and I am with you in that regard. However, the challenging news: I attended a webinar on May 19th about opening places of worship once Stay at Home orders are stepped back or lifted. I have been reading literature and talking with other clergy about must be done. To me, it seems like the opening process may be as arduous as the learning curve was for closing down corporate worship and figuring out ways to worship remotely.

Of course, the main idea is to protect everyone who worships and works for the congregation. I have read too many horror stories of church leaders and churches who decided to defy Stay at Home orders and have worship anyway which resulted in the illness and death of church members and clergy. I don't know how anyone in a leadership position would want to endanger their church members in that way. God gave us brains to know that viruses don't follow religious conventions and those viruses don't really care how much faith you think you have. I would feel so badly if anyone became ill because I was careless or decided that pushing for corporate worship was more important than protecting members of the church.

The emphasis for resuming corporate worship and church gatherings is the maintenance of physical distancing and disinfecting, disinfecting, and disinfecting. Oh, did I mention disinfecting? As we plan for re-opening, we have to take into consideration that we need to continue remote worship for those who are at risk or ill. For those who come, we have to figure out how to get in and out of the building safely; we may have to close off some spaces and limit restroom use, and we probably won't be able to serve open food or beverages. We may have to plan to set aside any soft surfaces (e.g. padded chairs), hymnals, and paper bulletins, and do projection instead. This use of projection may also have to include videos or audio recordings of any singing that has to be done.

I think that last bit is the hardest one for me to accept. The reality, though, from everything I have read is that the congregation should not sing indoors. Singing projects aerosolized droplets further and they hang in the air longer. Even cloth masks will not help because the aerosol can penetrate the mask and enter or leave from the gaps between the mask and the face. I will miss singing because as one theologian (Augustine is credited) has observed, "Singing is praying twice." Even though I am not a good singer, I still enjoy joining with the congregation in offering praise to God through song. Sadly, this state of things will probably have

# *Thoughts from the Pastor*

to remain in place until a vaccine is developed. Well, as we got creative in doing remote worship, we may also have to get creative about making music. Drumming and keyboards may be the way to go in order to make a joyful noise for now.

The good news is that we have a task force in place to plan for reopening the building for corporate worship, other church events, and church business. We want everyone to be as safe as possible while still connecting with one another and offering God praise. I pray that you will be patient and understand that we want to create a safe environment so everyone can stay healthy.

Yours in Christ's love,
Kevin

---

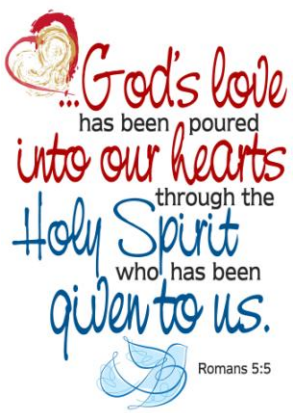
**LECTIONARY READINGS FOR JUNE 2020**

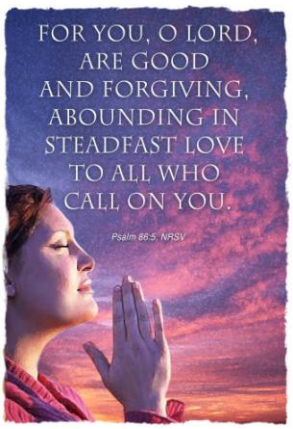
**June 7, 2020**
**Trinity Sunday**
Genesis 1:1-2:4a
*Psalm 8
2 Corinthians 13:11-13
*Matthew 28:16-20

**June 14, 2020**
**2nd Sunday after Pentecost**
*Genesis 18:1-5 (21:1-7)
Psalm 116:1-2, 12-19
*Romans 5:1-8
Matthew 9:35-10:8 (9-23)

**June 21, 2020**
**3rd Sunday after Pentecost**
*Genesis 21:8-21
*Psalm 86:1-10, 16-17
Romans 6:1b-11
Matthew 10:24-39

**June 28, 2020**
**4th Sunday after Pentecost**
*Genesis 22:1-14
Psalm 13
Romans 6:12-23
*Matthew 10:40-42



# Updates about the Church/Office

Hello All,
It has been a very challenging two months with the impact COVID-19 has had on our way of life. We know that everybody is very anxious to know what WPC is doing so that we can return to worshipping in the sanctuary.

WPC has assembled a task force, who are working towards this goal. They are taking precautionary measures, following CDC guidelines, working with health and City Officials, and exercising best practices as to laying out the steps we need to take in order to reopen the Church and Office safely. We may have to reach out to you for assistance, to test the waters, as a plan comes into formation. We will keep you posted.

The church & office are still closed. To help limit exposure of COVID-19 to our Sanctuary and Church Office we are requiring that those who need to enter the facilities **must wear a mask and sanitize your hands upon entering the facilities**. There will be sanitation stations by the Main door, the West Door to the Sanctuary, and the Church Office Door.

Thank you for your cooperation and patience.

---

## Elizabeth (Erma) Watts

It is with a heavy heart to inform you of the passing of Elizabeth (Erma) Watts. She passed away early on Tuesday, May 26th, 2020. We send our love and condolences to Milt and family.

Please update your directories.

# MISSION TEAM NEWS for JUNE

## *"One Day Soon"*

## *How You Can Engage Now – The Annual Pentecost Offering Season*

Dear Friends,

Here we are – Entering our fourth month as an *electronic* congregation in an *electronic* presbytery in an **electronic** denomination living mainly *electronically*-connected lives--an unprecedented experience in the history of humankind. But, early-on jitters behind us, we learned (as our Executive Presbyter expressed it so well last month) that our Spiritual DNA had equipped us well for this work.

With careful planning and consideration, I am sure that we all look forward to that "one day soon" when our church family life is back together physically.

When worship includes that joyful light chatter before worship, the children are running around or checking out the cookies and cake, and we are once again inspired by the choir and the Soul Men and able to float in that beautiful moment when Lenore's final offertory note lingers in live vibration throughout the sanctuary.

And when the study and fellowship groups are in person and a committee or Session can meet more like "family" than Zoom "participants."

But other "one day soon" re-opening milestones are expected to increase the needs for our ministry:

***One day soon* –** The same good practices that kept us safest during the pandemic will result in more poverty than before the emergence of COVID-19. In terms of our Mark 25 commitment to our local ministry, the systemic roots of poverty will spread even wider than they have over the past three months as workplaces of the lowest paid employees re-open with fewer workers due to loss of business and to social distancing requirements over an unknown length of time.

***One day soon*** – When day care and pre-schools re-open, a large percentage of parents returning to work will be unable to have their child back in their former programs due to class size reductions. (My neighbor from a local pre-school for low-income household children reported her school is cutting their child capacity in half.) This is a tremendous reversal after years of graduate, hard-won children's advocacy and First Five achievement--not only in program goals for the children, but as critical factors to enable parents (especially women) to work.

***One day soon*** after the pandemic passes – the over-all social recovery will be challenging in yet unknown ways—especially in terms of growing the "root causes" of poverty. Everything we can do now to help alleviate the problems associated with the pandemic is the focus of your Mission Team on behalf of our congregation and its Matthew 25 work.

**How You Can Engage**

The "now" way you can help is by participating our denomination's annual PENTECOST OFFERING this month. It is one of our four main annual offerings and its timing is coincidental with helping address the consequences of the pandemic among children and youth.

A full 40% of the offering is for our church for local ministry. The Mission Team will apply it to help the needs of our community. As COVID re-opening rolls out over June, the committee will assess the most meaningful way to support the needs of programs supportive of children and youth and decide on this year's recipient toward the end of the month.

As always, the Mission Team welcomes new members. At present, we meet on-need until the church reopens. But that should not stop you from joining us. Please let me know of your interest (chezpojke@att.net). When the church building reopens, meetings will resume on the third Sundays after worship.

Sandy Richardson, Temporary Chair

# THE ANNUAL PENTECOST OFFERING

**2020 SEASON: THE MONTH OF JUNE**

**.. . . Investing in the children and youth of God's world.**

**A feature of this offering**: 40% will be retained by Woodland Presbyterian Church to help address the needs of the infants, children, and youth of the community this year affected by poverty or the risk of same.

The balance will be used by the Presbyterian Mission Agency to support the following:

- The Young Adult Volunteer (YAD) program workers around the world.
- Ministries that inspire and guide youth as they grow and walk with Christ.
- Advocacy to protect and education that nurtures children and youth.

**How to participate**: Please send your check payable to Woodland Presbyterian Church and jot "Pentecost Offering" on the memo line.

We will be collecting throughout June but welcome later checks if it works best for you.

| | | | |
|---|---|---|---|
| Justin Fontes | June 3 | Kevin Bryan | June 25 |
| Vicki Giguiere | June 8 | George Fleming | June 25 |
| Gail Lorenz | June 14 | Kathy Tucker | June 25 |
| Naomi Kinyanjui | June 16 | Joel Orozco | June 27 |
| Kim Bryan | June 21 | Shirley Gilbert | June 28 |
| Birgit Gage | June 22 | Denise Tabor | June 30 |
| Luzanne Martin | June 24 | | |

---

## *WPC Elders and Deacons*

### *Elders*

| | | | |
|---|---|---|---|
| Lee Loney, Outreach | 669-5993 | Christy Copley, Young Families | 406-0905 |
| Karen Cronin, Worship | 666-6156 | Lee Howell, Finance | 666-4332 |
| Aren Scardaci, Youth Group | 902-8043 | Steve Silveira, Building & Grounds | (408) 204-6480 |
| Sharon Stringer, Childhood Education | 574-9777 | Adrian Mora, Mission (*on leave*) | (916) 804-2226 |
| Luzanne Martin, Personnel | 662-5752 | Clerk of Session, Kathy Tucker | 661-6260 |

### *Deacons*

| | | | |
|---|---|---|---|
| Penny LeRoy, Ushering | 867-4616 | Sandi Erba, Secretary | 666-2081 |
| Lori Grose, Ushering | 661-3490 | Marlene Hanson, Moderator | 383-9722 |
| Kristina Norberg, Finance | 668-1825 | Carole Pirruccello, Visitors | (916) 813-8078 |
| Susan Silveira, Health Ministries | (408) 204-6481 | Nancy Van Sant, Communion | 668-0496 |
| Cyndee Ruiz, Social Media | (916) 599-3928 | | |

If you know of someone who is in need of meals or other care, please call that person's Deacon. To determine their assigned Deacon, check the lists at the back of the church or contact the Moderator of Deacons, Marlene Hanson.

---

## Save the Date

**Sunday, June 7th, 2020**

It is time to elect incoming Elders and Deacons.
Meeting to follow remote worship service.
Please join us on Zoom.
You don't need a computer. You can call in on your phone. Contact the Church Office for the phone number to call and the code.

Please make an effort to join us

WSG = Women's Spirit Group CC = Children's Choir
FOW = Fellowship of Women MG = Men's Group

Young Families Meeting in Fireside Room or
Room 111; 6PM-7:30PM - Date to be determined

| *Sunday* | *Monday* | *Tuesday* | *Wednesday* | *Thursday* | *Friday* | *Saturday* |
|---|---|---|---|---|---|---|
| | **1**<br>• Deacon's Mtg.; 6:30 PM | **2** | **3**<br>• WSG; 6:30 AM<br>• FOW; 10:00AM<br>• MG; 8:00 AM | **4**<br>• WPC Cooking @ 4th & Hope; 3PM-5:30PM<br>• Choir; 7:00 PM | **5** | **6** |
| **7 Communion**<br>• CC; 9:00AM<br>• Congregational Mtg following worship<br>• B&G; Library following worship | **8**<br>• Session Meeting; 7:00 PM | **9** | **10**<br>• WSG; 6:30 AM<br>• FOW; 10:00AM<br>• MG; 8:00 AM | **11**<br>• Choir; 7:00 PM<br>• Men's Quartet; 8:30 PM | **12** | **13**<br>• Building & Grounds Workday; 9:00-Noon |
| **14**<br>• CC; 9:00AM<br>• Craft Group: Loney Household; 12:00pm | **15** | **16** | **17**<br>• WSG; 6:30 AM<br>• FOW; 10:00AM<br>• MG; 8:00 AM | **18**<br>• WPC Cooking @ 4th & Hope; 3PM-5:30PM<br>• Choir; 7:00 PM | **19** | **20** |
| **21 Father's Day**<br>• CC; 9:00AM<br>• Mission Committee Meeting in the Library following worship | **22** | **23** | **24**<br>• WSG; 6:30 AM<br>• FOW; 10:00AM<br>• MG; 8:00 AM | **25**<br>• Choir; 7:00 PM<br>• Men's Quartet; 8:30 PM | **26** | **27** |
| **28**<br>• CC; 9:00AM | **29** | **30** | | | | |

**Worship Service--Sundays at 9:30 a.m.**
**Communion served first Sunday of the month**

The El Renuevo congregation meets:
Fridays 7pm - 9pm and Sundays 12pm - 4pm

**The Church and Office are still closed. All gatherings will be remote (Zoom). Services will continue online until further notice.**

# Notes from
# Sacramento Presbytery Meeting May 16, 2020

Mike Tucker, Pastor Kevin Buchanan, Sandy Richardson, and Phyllis Avalos attended the May 16, 2020 meeting of the Sacramento Presbytery by Zoom. This was the last meeting of the Sacramento Presbytery which will join with the Stockton Presbytery to become the North Central California Presbytery on July 1, 2020. The following are notes from that meeting.

1. Several administrative actions were taken or approved, including approval of two Pastor Terms of Call, approval of an Honorable Retirement of a pastor, and an examination and approval of transfer of a minister from the Shenango Presbytery (Pennsylvania) to our presbytery.
2. The meeting also approved a special meeting of the presbytery (if needed) to approve a first call of a newly ordained minister, Rola Al Ashkar. The action was taken to expedite approval of her call due to her immigration status before the next scheduled meeting of presbytery.
3. The meeting also approved two new members of the Budget and Finance Committee and two new members of the Nominating Committee.
4. The 224th General Assembly this summer will be by Zoom.
5. The Stated Clerk reviewed current membership of all active administrative commissions in the presbytery.
6. Our presbytery will host the Western Regional Intercultural Leaders' Gathering (dates pending).
7. The next Presbytery meeting is scheduled for September 12, 2020.

Mike Tucker, Commissioner

---

## WOW 2019 Hikes

| Date | Place | Leaders |
|---|---|---|
| June 13 | Rockville Hills | Ken Trott |
| July 18 | San Francisco Urban Hike | David Wilkinson and Roger Klemm |
| August 7-8-9 | Butt Lake, Plumas County (Campout) | Lynn Logan & Ken Trott |
| September 19 | Chill on the Coast | Pick the hike you want to Lead |
| October 17 | Napa Valley Fall | Pick the hike you want to lead |
| November 22 | Potluck Dinner | |

**Have a hike in mind that you want to take? Why not lead it? We will help you.**
**Email kathyjtrott@gmail.com for more information.**

Woodland Outdoor Wanderers is a community organization dedicated to providing opportunities for Yoloans to get to know their cultural and natural heritage, and each other. For more information, go to www.woodlandoutdoorwanderers.org

# Great Day News

**June 2020**

Usually at this time of year, we are enjoying beach days, pet days, birthdays-in the park days, Open House, and finally, hot dog days. So much fun! We have maintained some contact with the children through Zoom meetings with each class; singing some favorite songs, doing a craft activity, hearing a story, and seeing the faces of friends and teachers.

We will be having a Zoom meeting for our parents in June. This will be a chance to hear their concerns and questions about next year. At this time so much is still undecided, but we are brainstorming various scenarios to be in compliance and still maintain the preschool atmosphere.

Thanks to Gary and Mary McCurdy for a monetary donation,
and to Susan Silveira for craft donations
Blessings.
*Nancy Van Sant, Co-Director*

---

## Staying Connected while Physically Apart

You can join with Zoom or you can phone in and still take part in what is going on. If you are interested, please reach out to the group contact to join & for more information. We have people to help get you connected. Contact the church office and we will help get you set up.

| Group | Meeting Start Time | Contact |
|---|---|---|
| **Choir** | 3pm every other Sunday | Adrian Mora |
| **WPC Social hour** | 4pm on Thursdays | Phyllis Avalos |
| **Choir Practice** | 7pm on Thursdays | Adrian Mora |
| | **Wednesdays** | |
| **Men's Group** | 8am | Lee Howell |
| **Women's Group** | 9am | Karen Cronin |
| **Bible Study** | 1:30pm | Rev. Buchanan |

---

# Zephyr 2020 Cancelled

Dear Congregation,
We regret to inform you that we have decided to cancel this year's Family Camp at Zephyr Point. We truly appreciate the enthusiasm with which you embraced the retreat back in March and April but with so many of our participants in the high risk category, not to mention the prospect of social distancing for some time to come and the very social and physical nature of our family camp, we feel it best to postpone the event until next summer. We will be in touch will all those who did sign up in the near future.

*Kathy Tucker, Zephyr Retreat Coordinator*

# What you need to know about Sleep

The NIH National Institute of Neurological Disorders and Stroke stresses that sleep is as essential to survival as food and water. According to NIH, without it you can't form or maintain the pathways in your brain that let you learn, create new memories and it's harder to concentrate and respond quickly. Resent research suggests that sleep plays a housekeeping role that removes toxins in your brain that buildup while you are awake. Research also shows that a chronic lack of sleep or poor quality sleep has been associated with high blood pressure, cardiovascular disease, diabetes, depression and obesity.

There are three different stages of sleep as well as REM sleep. The **first stage,** non-REM sleep is the changeover from wakefulness to sleep. During this short period of relatively light sleep several things take place. Your heartbeat, breathing and eye movements slow, your muscles relax, and your brain waves slow from their daytime wakefulness. The **second stage** is also non-REM sleep. This is a period of light sleep before you enter into deep sleep. Your heartbeat, breathing and muscles relax even further. Your temperature drops and eye movements stop. Your brain waves slow but brief bursts of electrical activity occur. You spend more of your time in this stage than other stages. **Stage three** is non-REM deep sleep that is needed to feel refreshed in the morning. It occurs in longer periods during the first half of the night. Your heartbeat and breathing and brain waves are at their lowest levels during deep sleep. Your muscles are relaxed and it may be hard to wake you. **REM sleep** first occurs about 90 minutes after falling asleep. Your eyes move rapidly and mixed brain wave frequency is more like activity seen when you are awake. Your breathing is faster and irregular and your heart rate and blood pressure increase to near waking levels. Your arm and leg muscles become temporarily paralyzed to prevent you from acting out your dreams. As you age, less of your sleep is spent in REM sleep. Memory consolidation requires both non-REM and REM sleep.

The article suggests ways to improve your sleep.

- Set a consistent sleep schedule.
- Exercise 20-30 minutes a day but no later than a few hours before going to bed.
- Avoid caffeine and nicotine late in the day and alcoholic drinks before bed.
- Relax before bed with a warm bath, reading or another relaxing routine.
- Create a room for sleep avoiding bright light and loud sounds, keep the room at a comfortable temperature and don't watch TV or have a computer in your bedroom.
- Don't lie in bed awake. If you can't sleep, do something else like reading or listening to music until you feel tired.
- See a doctor if you have sleep problems as many sleep disorders can be treated effectively.

Submitted by Susan Silveira, Health Ministry

For more information on Sleep see the article from the NIH National Institute of Neurological Disorders and Stroke, Patient and Caregivers Education Site under the topic of Sleep.

# Remote Worship with WPC

Hello all! Here are some helpful tips on how to use Zoom to join us for Remote worship on Sundays, until we are allowed to congregate in the sanctuary again.

## Sunday Bulletins

Ruth will post the Sunday Bulletin on the Remote Worship Webpage on the WPC Website. This is the link:
http://www.woodlandpresbyterianchurch.org/remote-worship.html
Please download the materials if you choose to participate on Sunday. It is up to you if you want to print them out or not.

## Zoom Invitations

Ruth will send these out by Friday. There are 3 ways to join: Laptop/Computer, Smartphone, and Regular Phone.

- **Laptop/Computer**: Have the Zoom App downloaded on to your Laptop/Computer. You will click the link in the invite and you are golden. You get both Audio & Video with this option.
- **SmartPhone (iPhone/Andriod)**: You have two options:
    - Have the Zoom App installed on to your Smartphone (App Store/GooglePlay). You will click the link in the invite and you are golden. You get both Audio & Video with this option.
    - You can click on the One-tap phone numbers listed under the "Smartphone" heading on the invite. Enter the meeting number and you are in. You only get audio with this option.
- **Regular phone:** You will dial the last phone number listed on the Zoom Invitation. Enter the meeting number from the Zoom Invitation. That should do it. You will only get Audio this way.

This is a link that will show you how to do join using the Zoom App and your mobile device:
https://www.youtube.com/watch?v=GEQLjLYhuJQ

## Zoom Help/Assistance

There are those in the WPC congregation who want to help you stay connected. Phyllis Avalos started the Thursday zoom meetings to try and reduce the feelings of isolation some of our members might be feeling, especially those that live alone. We are hoping more people will participate.
If you are struggling with technology, email or call the Church Office. Ruth can put you in touch with someone who may be able to assist you. Also, remember your Deacon is here to help too!
If you want nothing to do with Zoom, but you still would like to join us for remote worship, you can. All you need is a telephone. You dial the phone number at the bottom of the Zoom invitation and enter the meeting code when prompted and you will be in. Rev. Buchanan will take care of everything else.
If you are not receiving the Zoom Emails, call Ruth at the office and she will find a way to get the information to you. The phone rings her house. It is ok to call.

# Using Zoom as a Participant

Once you have joined the meeting, here are some things that help you get around Zoom.

**Laptop/Computer (PC/Mac*)**

- "Alt/Command" key – Brings up your Zoom control bar at the bottom of the screen.(sound & video controls)
- Holding down the "space bar" - temporarily unmutes your mic, and re-mutes when you let go.
- "ALT+U": Brings up the participants list, where you can view who is in the Zoom meeting
- "ALT+H" brings up chat
- "ALT+S" brings up screen share function
- "Alt+A" Toggles Mute/unmute
- "ALT+V" Toggles Camera on/off
- To switch from Active Speaker to Gallery view: click on the "Four squares" symbol at the top right-hand side of your screen

*Mac users: use the "Command" key" in place of the "Alt" key

**Andriod or iOS device**

Tap your screen to make the icons appear

- The attendee controls appear at the bottom of your screen, except for Leave meeting which appears at the top-right corner.
- **Mute** / **Unmute**: Use the "Audio" button to mute or unmute your microphone. (Red X means you are muted)
- **Video**: Use the "Video" button (Rectangle w/triangle) to start and stop your own video.
- **Share**: Start a screen share. You'll be able to select what you want to share.
- **Participants**: See who's currently in the meeting.

In case you need more visuals, here is a link to the Zoom Support Page covering this topic:
https://support.zoom.us/hc/en-us/articles/200941109-Attendee-Controls-in-a-Meeting

**How to switch from Active Speaker or Gallery View**

By default, the mobile app displays the Active Speaker View.

- Swipe left from Active Speaker View to display Gallery View.
    a. You can view up to 4 participants' thumbnails at the same time. To view more participants, keep swiping left.
    b. You can tap on a person's image to make them be the screen you want to view.
- If you want to go back to Active Speaker View, swipe right.

In case you need more visuals, here is a link to the Zoom Support Page covering this topic:
https://support.zoom.us/hc/en-us/articles/360000005883-Displaying-participants-in-gallery-view

## Using the Chat Feature– All devices:

You can post a chat to the whole group (everyone) or you can open the dropdown menu and direct a private message to a specific person.

# NOW HIRING!!

**Woodland Presbyterian Church (WPC) is seeking a Special Events Coordinator.**

This role provides a valuable service to WPC by managing volunteers and other WPC employees with the logistical set-up of the church facilities for special worship services, congregational dinners and other gatherings, and weddings. The Coordinator will report directly to the Pastor and will receive instructions from the Pastor or other church employees/committees as approved by the Pastor. This is a paid position and will require an application, background check and fingerprinting. The pay scale will be an hourly rate. The hours will vary depending on the circumstances and are mainly in the evenings. Generally, there are three to four events and one wedding per year.

The main duties will include coordinating other employees to set up and take down tables and chairs in the sanctuary for dinners, special meetings and other events. The Coordinator should expect to schedule the arrangements to allow enough work time as well as meeting the needs of the regular church activities. The Coordinator will also assist with recruitment of casual employees for these purposes and will occasionally attend ministry team meetings. For weddings, the coordinator will meet with the pastor and wedding party to discuss and plan the use of the church for the ceremony. The Coordinator will follow the WPC Wedding Rules and should expect to attend the ceremony as well as pre-and post-ceremony activities. Other special events will be under the guidance of the Pastor.

The Coordinator will be a key member of the WPC ministry team. The candidate will be a member of our congregation with an opportunity to serve the church by providing guidance for meaningful and pleasant experiences for all who come to special events at WPC.

The pay rate for the Special Event Coordinator is $20.00/hour with a minimum of two hours per church event and twenty hours per wedding. Benefits are not available with this position.

Preferred Qualifications:

- Possess a desire to be involved in the church ministry.
- Comfortable working and leading in a team environment.
- Recruit special events team employees
- Possess a strong work ethic, leadership skills, and a sense of responsibility to assure events are excellent, memorable and worshipping to God.

Woodland Presbyterian Church is an equal opportunity employer.